

How to Apply:
Email resume to: BSO@ypic.com

Production Manager - Piana Non Woven

Job Order Number: 3193406 on www.azjobconnection.gov

Pay Rate: 70,000 to 80,000 \$ annually depending on relevant experience with benefits

JOB DESCRIPTION

Summary

1. This is a salaried, exempt position reporting to the Plant Manager. This position is responsible for the Production processes for all product lines. This team member is expected to contribute to the attainment of Operations and organizational goals by completing duties as assigned with accuracy and integrity.

Primary Responsibilities

1. Ensure a safe work environment is provided for all team members. Ensure all Safety Rules and Regulations are followed at all times. Ensure all accidents and near misses are reported to the HR Manager within 24 hours. Ensure all unsafe conditions are corrected immediately or within the designated time frame.
2. Ensure a Production Schedule is created daily to meet customer needs and production output goals.
3. Maintain a Sales Order Production Schedule.
4. Work with Office Manager daily to ensure all current customer orders are captured on the SOPS. Ensure that deadlines are followed and products are produced on time and meet customer specifications.
5. Review and approve all product recipes and procedures prior to scheduling product for production.
6. Review previous day's production data sheets to ensure they are correctly completed and to determine issues that need to be investigated and corrected. Be prepared to give the Plant Manager explanations for questions that arise from Production Report data. Complete an End-of-Shift Report and email to Plant Manager and Production Supervisors at the end of your shift daily.
7. Track competencies of hourly production operators and provide leadership and development as required to meet objectives. Ensure that all operators are properly trained and operating within company guidelines. Prepare and execute corrective action as needed for policy and procedure violations. Perform Monthly One-on-One meetings with all Production Team Members.
8. Establish annual training plan with HR Manager and ensure training is executed and effective to meet the team's needs. Ensure all team managers and leaders are supporting training material and maintaining accountability of compliance throughout the team.
9. Maintain appropriate staffing levels to meet company goals. Ensure Production team is operating within budget guidelines.
10. Ensure that the facility is kept in a clean and orderly state at all times. Consistently hold employees not following safety and housekeeping procedures accountable.
11. Work with the Plant Manager to establish and maintain a standard of performance for the Production Team. Ensure all quality control measures are followed by constantly monitoring the product through the process and addressing deficiencies or variations immediately. Re-evaluate all processes on a regular basis to find and implement cost-saving measures. Supervise team in accordance with company policies and procedures.
12. Coordinate with the Maintenance Manager to resolve any equipment issues that will hinder production's ability to meet the established company goals. Report any Work Orders outstanding for more than one week to the Plant Manager.
13. Coordinate production startups, shutdowns, and changeovers. Ensure the proper resources have been allocated for each process. Determine the acceptability of the equipment for release into production.
14. Work with the HR Manager to coordinate, set up, implement and maintain process procedures and work instructions for all production activities.
15. Assist team to resolve complex or out-of-policy operation problems.
16. Have excellent capability to run all production positions in the plant
17. Perform other duties as assigned with proper attitude and accuracy.

Essential Knowledge and Skill Requirements

1. Fluent in both Spanish and English, both speaking and writing
2. Excellent math skills.
3. A high school diploma or equivalent is required.
4. A four-year college degree is preferred.
5. The Production Manager must be organized, thorough, and have good verbal and written communication skills.
6. The Production Manager must also have good manual dexterity to properly operate a computer and other Lab, Office and Production equipment.
7. This position requires lifting of up to 50 pounds and the ability to operator a Powered Lift Truck.

Preferred knowledge and skill requirements

1. Fluent in both Spanish and English, both speaking and writing
2. Excellent math skills.
3. An associate degree or better related to industrial production
4. 4 years or better experience in industrial textile manufacturing

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MAINTENANCE TECHNICIAN – LEAD

Job Order Number: 3193400 on www.azjobconnection.gov

Pay Rate: 21 to 28 \$/hr. depending on relevant experience with benefits

JOB DESCRIPTION

Summary

This is an hourly, nonexempt position reporting to the Production Manager. This position is responsible for installation, maintenance, troubleshooting, repair and upgrade of all production equipment and other facility equipment and structures. This position is responsible for maintaining all production equipment with minimal downtime events. This position is responsible for working alongside the Equipment Operators to produce product that meets customer specifications in a safe and efficient manner. This team member is expected to contribute to the attainment of Production, Maintenance and organizational goals by completing duties as assigned with accuracy and integrity.

Primary Responsibilities

1. Follow all Safety Rules and Regulations at all times. Report all accidents and near misses to the Maintenance Manager or Lead immediately. Report all unsafe conditions to the Production Manager. Follow up with the production manager within a one-week period.
2. Troubleshoot and repair Production Equipment and Facility Equipment or Structures as directed by Production Manager or other Leadership Team Member. Work alongside Equipment Operator to ensure quick resolution of the issue. Use Work Order to document repairs completed. Contact Production Manager if repair cannot be completed within 2 hours of equipment downtime to receive instructions.
3. Perform preventative and predictive maintenance on Production Equipment and Facility Equipment. Responsible for the completion of PM task according to PM Schedules.
4. Perform equipment installation tasks as assigned by Leadership Team Member.
5. Responsible for providing own basic tools required to complete equipment repairs and PM tasks. Must maintain tools and tool cart to ensure proper tools are available when needed to complete tasks in a timely manner with minimal equipment downtime.
6. Communicate with Production Manager any deficient inventory levels on critical spare parts for all Production and Facility Equipment.
7. Communicate with technicians from next shift through written and verbal communications. Ensure all pertinent information is passed on to create continuity in team performance.
8. Understand how to operate all production equipment, lift trucks, hoists and computers. Operate all equipment within the safety, quality and manufacturing regulations. Follow all work instructions in their entirety every time he operates equipment.
9. Responsible to maintain a clean and orderly Maintenance Office, Parts Cage and Shop Work Area.

10. Complete all maintenance data forms with accuracy and integrity.
11. Perform other duties as assigned by Leadership Team Member with proper attitude and accuracy.

Essential knowledge and Skill Requirements

1. Capacity to speak in both English and Spanish
2. Basic reading and writing in English
3. Math skills.
4. High school diploma or equivalent.
5. Experience in industrial equipment maintenance
6. The Maintenance Technician must be organized, thorough, and have intermittent verbal and written communication skills.
7. The Maintenance Technician must also have excellent manual dexterity to properly repair and operate tools, production equipment, a lift truck and a computer. This position requires lifting of up to 50 pounds and frequent walking, climbing, reaching and bending duties.

Preferred knowledge and skills

1. Textile carding equipment maintenance totaling 2 or more years
2. Fluent Spanish and English, both spoken and written
3. An associate degree related to industrial maintenance, electrical maintenance, or multi-craft maintenance

How to Apply:

Email resume to: BSO@ypic.com

MACHINE OPERATOR - CARD

Job Order Number: 3193393 on www.azjobconnection.gov

Pay Rate: 15 to 18 \$/hr. depending on relevant experience with benefits

JOB DESCRIPTION

Summary

This is an hourly, nonexempt position reporting to the Production Manager and/or Production Supervisor. This position is responsible for operating and troubleshooting production equipment and computers. This position is responsible for completing preventative maintenance and cleaning tasks on production equipment. This position may perform minor equipment repairs as necessary. The Equipment Operator is required to produce product that meets customer specifications in a safe and efficient manner. This team member is expected to contribute to the attainment of Production and organizational goals by completing duties as assigned with accuracy and integrity.

Primary Responsibilities

1. Follow all Safety Rules and Regulations at all times. Report all accidents and near misses to the Production Manager or Supervisor immediately. Report all unsafe conditions to the Production Manager or Supervisor. Follow up with the Production Manager within a 48-hour period.
2. Operate production equipment and computers. Operate all equipment within the quality and manufacturing regulations. Follow all work instructions in their entirety every time he operates equipment.
3. Operate lift truck or hoist as needed to move product from one area to another.
4. Troubleshoot production equipment. Work alongside the Maintenance Technician to ensure quick resolution of the issue. If equipment is down for 30 minutes, contact the Production Manger immediately to report and receive instructions.
5. Perform equipment change-overs in a thorough and efficient manner. Understand the importance of proper execution of change-over procedure and follow them in their entirety every time one is required.
6. Responsible for quality control. Visually inspect all product, production equipment, and lift trucks used in the processing of products in work area. Make adjustments as necessary to produce product within specifications. Quarantine product outside of specifications until it can be reviewed by a member of management. Ensure that a member is management reviews the quarantined product in a timely manner.
7. Complete all production data forms with accuracy and integrity.
8. Perform Preventative Maintenance tasks as assigned on production equipment.
9. Communicate with operators from next shift through written and verbal communications. Ensure all

pertinent information is passed on to create continuity in team performance.

10. Perform other duties as assigned by Leadership Team Member with proper attitude and accuracy.

Essential Knowledge and Skill Requirements

1. Capacity to speak in both English and Spanish
2. Basic reading and writing in English
3. Math skills.
4. High school diploma or equivalent.
5. Organized, thorough, and have basic verbal and written communication skills.
6. Good manual dexterity and physical stamina.
7. This position requires lifting of up to 50 pounds and frequent walking, climbing, reaching and bending duties.

Preferred knowledge and skills

1. Textile carding equipment operation totaling 1 or more years
2. Fluent Spanish and English, both spoken and written
3. An associate degree related to textiles, machine operation or maintenance

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