



CITY OF SAN LUIS

Planning and Zoning Department

Building Safety Division

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Building Permit Processing Time Frames

Per Requirements of A.R.S § 9-835

Activity – Building Permits Note: All time frames are business days	Administrative Completeness Review Time	Substantive Review Time		Overall Review Time (Includes times for Admin. Review, 1 st and 2 nd reviews)
		1 st Review of Plans	2 nd Review of Plans (if needed)	
Commercial Building – New (1 – 9,999 sq. ft.)	2	15	10	27
Commercial Building – New (10,000 sq. ft. or Greater)	5	20	10	35
Commercial Building Retaining Wall	1	10	7	18
Commercial Building – Addition or Alteration	2	15	10	27
Commercial Building – Shell Building	2	15	10	27
Commercial Building – Elec./Plumb/Mech.	1	5	6	11
Commercial Sitework – Grading Only	2	10	7	19
Commercial Sitework – Grading & Utilities	2	15	10	27
Commercial Electrical – Solar PV	2	5	6	12
Commercial Building – Fire	1	5	6	11
Commercial Building – Tower	2	10	7	19
Commercial Building – Demolition	1	5	5	11
Commercial Building – Shade Structure	2	5	5	12
Signs	2	5	5	12
Residential Building – New	1	5	5	11
Residential Building – Addition or Alteration	1	5	5	11
Residential Building – Elec./Plumb/Mech.	1	5	5	11
Residential Building – Solar PV	1	5	5	11
Residential Building – Demolition	1	5	5	11
Residential Standard Floor Plans	1	5	5	11
Residential Pool	1	5	5	11
Factory Built Building – New	2	10	7	19
Factory Built Building – Temporary Office	1	5	5	11
Manufactured Home	1	2	2	5
Park Model	1	2	2	5
Residential Multi Family – New	2	15	10	27
Residential Multi Family – Addition or Alteration	2	15	10	27
Residential Multi Family – Elec./Plumb/Mech.	1	5	5	11
Residential Multi Family – Solar PV	2	5	5	12
Residential Multi Family – Fire Sprinkler	1	5	5	11
Residential Multi Family - Demolition	1	5	5	11